



# Advisory Individual Academic Consultation Agenda

On Wednesday during Advisory, Advisors will hold individual academic consultations after DIRT. The purpose of individual academic consultations is to:

- Ensure all students check their grades at least once per week
- Provide individual academic support and accountability for students who are struggling
- Support students in planning for their own academic success

## **Agenda:**

Take the first five minutes to class to set a focused tone and get students working on their assignments. All students should be working before beginning individual academic consultations. Project the Consultancy Log.

Try to limit each consultation so that you can meet with as many students as possible during Advisory. Please use information from the wellness survey and the student tracker to determine which students to prioritize meeting with. Use the following agenda as a guideline for your consultations:

- 2-3 min - check in - How are things going? Which classes are you feeling successful in? Which classes are you struggling in?
- 3-5 min - in Powerschool - look over current grades
  - Give positive reinforcement for classes in which students are doing well
  - Identify classes that students are not passing
    - Why do you think you are not passing this class?
    - Identify any key missing assignments or major upcoming assignments
- 3-5 min - goal setting and action items
  - Set goals for completing missing assignments and improving grades in identified classes
  - Schedule times for them to go to office hours

## Student Academic Consultation Self-Reflection 2022-23

Every Wednesday, part of Advisory will be focused on checking grades to get clear on your academic progress, meeting with your Advisor for academic consultations, and working to make sure you are on track for success in all of your classes. You will fill out this self-reflection form every Wednesday and turn it into your Advisor for a "Build" Core Values grade. In addition, you will meet with your Advisor at least once per month for an individual check in on your grades and academic progress.

Student Name:		Date:	
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Class	Current Grade in Powerschool	Missing assignments or reflections on why I have this grade

Reflection - How are you doing, both academically and personally? What are you feeling successful at? What's going on in your life that makes school and learning difficult right now? What is going well? What kind of support do you need?

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## My Plan for the Week

Based on your reflections above, what are your top priorities for today.

Class	Assignment	Due date	What support do I need?	Check when completed
Example: World Cultures	Complete the My Page of History assignment and practice for my presentation	Tuesday, 8/25	I still need to interview my parents about how and why they moved to Oakland  I need to check in with Mr. Jay about the presentation date	